

MAPU MAIA LIMITED

JOB DESCRIPTION

JOB TITLE

Counsellor

PURPOSE

- Provide clinical and therapeutic support to Pasifika individuals, families and affected others experiencing harm from problem gambling and related co-existing issues such as mental health, drug and alcohol use and family wellbeing.
- Provide clinical and therapeutic support to Pacific individuals and their families who are referred to Mapu Maia
- Support public health education, advocacy, and community engagement to raise awareness about factors contributing to gambling harm and how to reduce harm for individuals, families, and communities with a focus on Pasifika communities.

SPECIFIC DUTIES & RESPONSIBILITIES

Counselling – Problem Gambling

- Deliver agreed brief interventions, facilitations, group therapies and individual counselling for people experiencing harmful gambling and for affected others.
- Apply correct assessment tools including PGSI and PGSI2.
- Apply correct screening for co-existing presentations.
- Meet all case management and reporting requirements accurately and in a timely manner.
- Participate in agreed practice supervision and cultural supervision.
- Participate in agreed peer support practices for fellow Counsellors.
- Documentation meets internal audit criteria.

Counselling - General

- Deliver agreed counselling services as required by Mapu Maia contracts.
- Meet all case management and reporting requirements accurately and in a timely manner.
- Ensure the correct screening and assessment tools are used.
- Participate in agreed practice supervision and cultural supervision.
- Participate in agreed peer support practices for fellow Counsellors.
- Documentation meets internal audit criteria.

Public Health

- Support public health team activities and public health projects in the community.

Service Promotion

- Engage effectively with the Pasifika community including and mental health and addictions sector to support gambling screening in a wide range of organisations and to improve access to problem gambling services.
- Build relationships with Pasifika mental health, addictions and health and social services to increase referrals.
- Develop relationships with organisations that work with people experience gambling harm and related issues to encourage help seeking behaviour for Pasifika people to support achievement of the Vision.
- Support Mapu Maia projects that will improve the quality of services for Pasifika clients and the operational performance of Mapu Maia.

GENERAL DUTIES & RESPONSIBILITIES

- Be punctual and work the hours and times specified.
- Prioritize workload to ensure work of the greatest importance to the business is undertaken with urgency and to a high standard.
- Support and help develop a positive workplace culture.
- Demonstrate excellent interpersonal communication skills.
- Responsibly manage all business resources within accountability levels.
- Undertake all duties and responsibilities outlined in this job description and all other duties as required by the business.
- Comply with all employment obligations.
- Promptly undertake to complete all reasonable and lawful instructions and directions given.
- Serve the business in good faith, promoting and protecting the business's best interests.
- During work time, and such other times as may be reasonably required, dedicate all effort to the execution and fulfillment of the duties, responsibilities, obligations, and instructions related to employment.
- Demonstrate through own actions a commitment to Health and Safety at work when undertaking work or observing others in the workplace.

SKILLS, EXPERIENCE & EDUCATION

Skills and Experience

Qualifications

- Graduate qualifications from New Zealand recognised tertiary institution in counselling, psychology, psychotherapy, or social work.
- Fully registered member of appropriate professional body.
- Full and clean Driver's License.

Counselling

- Minimum 3 years practice experience.
- Knowledge of a wide range of assessment and screening tools.
- Knowledge in harm minimisation and non-abstinence based approaches.
- Experienced in working with Pasifika Peoples as clients and with and Pasifika whanau and communities.
- Knowledge of Pacific treatment models of care essential.
- Ability to practice holistic models of care.
- Willingness and/or experience in working in Prisons and with Probation services.

Health Promotion

- Good general knowledge of the broad principles of Health Promotion for Pasifika communities.
- Interest in community engagement and local advocacy.
- Knowledge of the gambling sector desirable but not essential.

Relationship Management

- Knowledge of the mental health and addictions sector.
- Proven local networks with Pasifika communities and providers.
- Ability to engage and communicate well with community leaders, local agencies, stakeholders and health professionals.

Legislation

- Understanding of key legislation such as the Privacy Act, Mental Health and Disability Act, Vulnerable Children's Act.

Service Promotion

- Experience in engaging effectively with the Pacific communities, external social service agencies and mental health and addictions sector.
- Ability to build relationships with external stakeholders, mental health and addictions, social services and community groups to increase referrals.

Workplace Competencies

Teamwork

- Participates in and leads team projects and supports colleagues achieve the Vision and Mission of Mapu Maia.
- Maintains open dialogue with line manager.
- Shows initiative and able to work independently for extended periods of time.

Computer Literacy

- High level of competency with Microsoft Office 365 Suite:
 - o (Outlook, Word, Excel, PowerPoint, One Note, etc.) and with database systems.
- Able to use Zoom and Teams video conferencing tools to facilitate engagement with the team.

Health and Safety

- Understands and complies with health and safety requirements.

Quality Management

- Works to the standard of the Mapu Maia's Quality Management System.

Cross-cultural Understanding

- Supports and promotes cross-cultural understanding inside the organisation.
- Knowledge of Pacific languages an advantage.
- Knowledge and understanding of Pacific models of care, best practices and approaches.

Treaty of Waitangi

- Understands the principles of the Treaty of Waitangi and its impact of work practices and service delivery.

Values

- Walks the talk of the Values of Mapu Maia.